

### **Job Profile for Information Risk Management & Control Analyst**

- To support the implementation and strengthening of the company's operational risk, emerging risk, information risk, reputation risk and internal control policies
- To ensure that a consistent framework is in place to systematically identify, measure, mitigate, report, monitor and manage the most significant risks
- To support daily processes and activities that alert management about new issues and risks evolution

#### **Role Qualification:**

**Academic/Professional:** Degree in Economics, Social Sciences or Business Administration or any related discipline from a reputable Tertiary Institution.

**Work Experience:** 5+ years of applicable experience

#### **Key Responsibilities:**

- Develop/improve risk identification, qualitative and quantitative assessment, mitigation and monitoring for:
  - Information risk framework
- Maintain an active awareness programme for information risk
- Ensure the regulatory accomplishment Information risks requirements
- Support Group Internal Control initiatives across INM entities.
- Establish and manage report to encourage transparency in information risk activities, projects, and initiatives
- Coordinate, support and supervise the proactive quantitative identification of main information risks on regular basis
- Monitor action plans to detect delays or incomplete mitigation tasks proposed by the business lines
- Escalate of alerts and risk evolution to management
- Create a fluid relationship with local risk correspondents (1st line of defense and entities risks managers) to receive the alerts of new risks, controls failing, activity change and new projects
- Increase partnership with business units by regular participation in committees and projects
- Coordination with other risk-related functions in the 2nd line of defense: Compliance, Legal, Tax, Data Privacy, Information Security, Business Continuity, etc.
- Coordination with the third line of defense (Internal Audit)
- Qualitative risks assessment performance across all Entities and in the INM Platform in order to identify risks
- Implement governance to ensure Information risk is contained within AXA Mansard Risk appetite
- Develop/improve risk identification, qualitative and quantitative assessment, mitigation and monitoring for:
  - Information risk framework

- Maintain an active awareness programme for information risk
- Ensure the regulatory accomplishment Information risks requirements
- Support Group Internal Control initiatives across INM entities.
- Establish and manage report to encourage transparency in information risk activities, projects, and initiatives
- Coordinate, support and supervise the proactive quantitative identification of main information risks on regular basis
- Monitor action plans to detect delays or incomplete mitigation tasks proposed by the business lines
- Escalate of alerts and risk evolution to management
- Create a fluid relationship with local risk correspondents (1st line of defense and entities risks managers) to receive the alerts of new risks, controls failing, activity change and new projects
- Increase partnership with business units by regular participation in committees and projects
- Coordination with other risk-related functions in the 2nd line of defense: Compliance, Legal, Tax, Data Privacy, Information Security, Business Continuity, etc.
- Coordination with the third line of defense (Internal Audit)
- Qualitative risks assessment performance across all Entities and in the INM Platform in order to identify risks
- Implement governance to ensure Information risk is contained within AXA Mansard Risk appetite

### **Required Skills and Competencies**

- Interpersonal & team building skills
- Strong Analytical & Problem-solving skills
- Oral & Written Communication and Presentation Skills
- Innovation and Service delivery
- Risk Management & Corporate Governance
- Good knowledge of insurance products offerings (development, dependencies, features etc.)

Interested Applicants should send their CVs to **jobtalentrecruit@axamansard.com** stating the role applied for as subject of mail. e.g., **“Information Risk Management & Control Analyst”**.